



AOC 2019 VENDOR APPLICATION

(Please email application to vendors@aocfestival.com)

- FOOD VENDOR
- NON-FOOD VENDOR

| For Office Use Only | |
|---------------------|--|
| Date Received | |
| Booth Location | |
| Assigned Booth # | |
| Payment Type | |

BUSINESS OR ORGANIZATION

NAME OF PURCHASER

MAILING ADDRESS

CITY

STATE

ZIP CODE

TELEPHONE NUMBER

EMAIL

DESCRIPTION OF GOODS SOLD:

BOOTH LOCATIONS

**First come, first served basis*

- Blackwell Street (10'x15' space)
- CCB Plaza (10'x15' space)

FOOD VENDORS

DATES, TIMES, & FEES

| | | |
|------------------------------|------------------------|-------|
| Friday, September 27, 2019 | 6:00 pm – 12:00 am | \$350 |
| Saturday, September 28, 2019 | 10:30 am – 12:00 am | \$500 |
| Dual Day Package | Both Friday & Saturday | \$750 |

NON-FOOD VENDORS

DATES, TIMES, & FEES

| | | |
|------------------------------|------------------------|-------|
| Friday, September 27, 2019 | 6:00 pm – 12:00 am | \$200 |
| Saturday, September 28, 2019 | 10:30 am – 12:00 am | \$300 |
| Dual Day Package | Both Friday & Saturday | \$550 |

Please check desired:

| Please Check | Vendor Categories | Cost | Quantity | Total |
|---------------------------------------|--|---------------------|----------|---------|
| <input type="checkbox"/> | Food Vendor (Friday, September 27, 2019) | \$350.00 | | |
| <input type="checkbox"/> | Food Vendor (Saturday, September 28, 2019) | \$500.00 | | |
| <input type="checkbox"/> | Food Vendor – Dual Day Package (Fri & Sat) | \$750.00 | | |
| <input type="checkbox"/> | Non-Food Vendor (Friday, September 27, 2019) | \$250.00 | | |
| <input type="checkbox"/> | Non-Food Vendor (Saturday, September 28, 2019) | \$350.00 | | |
| <input type="checkbox"/> | Non-Food Vendor – Dual Day Package (Fri & Sat) | \$550.00 | | |
| COST OF VENDOR SPACE(S) | | | | |
| NON-REFUNDABLE APPLICATION FEE | | | | \$25.00 |
| NC SALES & USAGE # | <input type="text"/> | TOTAL AMOUNT | | |

NC VENDOR REGISTRATION & SALES TAX

The North Carolina Department of Revenue requires that all vendors register with the NC Department of Revenue. Vendors are required to collect and remit sales tax (unless their product provided is exempt). *You will be required to have a physical copy of your NC Certificate of Registration onsite at your booth.* You must collect your own sales tax and remit same to the state.

NC Vendor Registration is free. For more information and to register, visit:

<http://www.dornc.com/electronic/registration>

Full details on NCDOR Sales Tax requirements are available at:

<http://www.dornc.com/taxes/sales/specialty.html>

It is the vendor’s responsibility to obtain NC Vendor Registration and Sales Tax ID. You will need to provide a digital copy of your NC vendor registration via email and provide your Sales Tax ID to the AOC Festival Manager by September 21 (vendors@aocfestival.com). If vendor registration and Sales Tax ID are not provided, you will not be permitted to participate onsite and festival vendor fees will not be refunded.

| |
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| PAYMENT TERMS |
| A PAYMENT LINK WILL BE EMAILED TO YOU. YOU WILL THEN HAVE 24 HOURS TO ISSUE PAYMENT OR YOUR APPLICATION WILL BE VOID. |
| Or payment (certified checks only) may be mailed to: AOC Worldwide, LLC PO Box 61176 Raleigh, NC 27661 |

Terms and Conditions of AOC Marketplace:

AOC Worldwide, LLC presents a professional experience that focuses on products, services and events appropriate to consumers in a family environment. AOC Worldwide, LLC reserves the right to determine the eligibility of any company, product or service, and the right to prohibit any exhibition or product which, in the opinion of AOC Worldwide, LLC, detracts from the character of the Art of Cool Festival or any violation of the terms and conditions of exhibition. All materials distributed must be done so from within your assigned exhibit space.

- AOC Worldwide, LLC will make all space assignments. Additionally, the exhibitor spaces are FIRST COME, FIRST SERVED. Selected spaces will be assigned based upon when full payment is received by AOC Worldwide, LLC.** All exhibitor space must be maintained within the allotted exhibitor space. No exhibitor may distribute materials or solicit business from an area other than their designated exhibit space. You will be notified by mail, e-mail, or telephone of confirmation of your space assignment, set-up time, and other stipulations. **AOC Worldwide, LLC reserves the right, in its sole discretion, to make adjustments to the placement of exhibitor spaces.**
- Exhibitors are not permitted to display illicit merchandise, including sexual, drug related or profane materials, as determined by AOC Worldwide, LLC. No exhibit may interfere with other exhibits by way of objectionable sounds, noise, odor or obstructive activities. **Exhibitors are not permitted to sell unlicensed materials. The sale of audiotapes, videotapes, compact discs, etc. is prohibited.**
- Exhibitors are expected to keep their exhibit space clean and attractive at all times to present no unsightliness to any adjoining exhibitor. AOC Worldwide, LLC will provide trash receptacles throughout the exhibition area, but exhibitors are responsible for their own trash.
- All Vendor Pavilion exhibits must be assembled and ready for display one hour prior to the doors opening. (NO EXCEPTIONS!) Failure to open and operate your exhibit at the hours scheduled will forfeit your right to your exhibit space. No refunds will be given. Move-in and mandatory check in will be specified in your confirmation letter. Exhibitor check-in will be in a kiosk at the corner of Vivian St and Blackwell St. Please be prompt. In order to provide a safe environment for the attendees of Art of Cool Festival 2019, AOC Worldwide, LLC requires that all exhibitors wait until the end of the event (approximately 12:00 am) to break down exhibits (Fire Marshall specifications). **We suggest you bring your OWN hand truck or cart to transport your items to and from your booth.**
- Limitation of Liability:** Exhibitor agrees to indemnify and hold harmless **AOC Worldwide, LLC and the venue/facility** from all liability that might follow from any cause including accident or injury to invitees, guests, exhibitors, their agents or employees, including loss or damage to personal property, rain or shine, this includes any and all acts of God.
- Insurance Indemnity:** Exhibitor maintains insurance coverage with reputable insurers in such amounts and covering such risks relative to the risk of the Exhibitor's business, including but not limited to any health risks associated with Exhibitor's goods, products or services shall present AOC Worldwide, LLC with a copy of such insurance upon request. Exhibitor agrees to indemnify and hold harmless AOC Worldwide, LLC and the venue/facility from all liability that might follow from any cause including accident or injury to invitees, guests, exhibitors, their agents or employees, including loss or damage to personal property.
- No refund shall be made to any exhibitor who fails to occupy its assigned exhibit space by the time and date of the festival opening. Further, AOC Worldwide, LLC reserves the right to utilize such unoccupied space in any matter it deems appropriate.
- Booths are sold on a first come, first served basis. **A PAYMENT LINK WILL BE EMAILED TO YOU. YOU WILL THEN HAVE 24 HOURS TO ISSUE PAYMENT OR YOUR APPLICATION WILL BE VOID.** Payment (certified checks only) may be mailed to: AOC Worldwide, LLC PO Box 61176 Raleigh, NC 27661. All agreements and payments are firm and non-refundable. The application fee is solely for processing purposes and does not solidify a guaranteed position in the festival.
- Upon being selected all vendors will be required to post Art of Cool promotional materials on their social media pages 2 – 3 times per week leading up to the festival.**

I, the undersigned, request exhibitor/booth space and agree to abide by the contract and established rules and regulations that are part of this contract outlined by AOC Worldwide, LLC. **Due to the difficulty in forecasting consumer-buying habits, AOC Worldwide, LLC assumes no responsibility regarding profits and/or revenues generated at this event.** By signing this document, I acknowledge that I have read, fully understand and agree to all disclaimers, terms and conditions.

Name

Date

Signature

****Vendor confirmation letters with booth location(s) and load-in time will be sent out no later than September 2, 2019.***